

# Privacy Statement

Privacy is a core value for Soverin. We aim at processing as little of your personal data as possible, at all times. This privacy statement concerns the personal data Soverin processes while providing you with our service. If you use our service, you agree with the underlying privacy statement.

## **1. Who is responsible for the processing of your personal data?**

We are Soverin B.V. based at Vijzelstraat 68 in Amsterdam, the Netherlands. We are registered at the Dutch Chamber of Commerce under number 61552275. You can reach us through [hello@soverin.net](mailto:hello@soverin.net) or by telephone via +31 20 240 4493.

## **2. What do we use your data for?**

We at Soverin regard your privacy as one of our core-values . Therefore, we process as little of your personal data as possible. The data you supply us with will be exclusively used for:

1. Creating and administrating your account;
2. Verifying your Account through your mobile phone. Should you lose your password, a verification code will be sent to your telephone as a text message. This code can then be used to verify your identity;
3. Sending a single introductory e-mail to your new e-mail address after you create your account;
4. Sending you our newsletter if you signed up for it and send informational notifications in case we update our service;
5. Sending payment reminders for renewal of your subscription.

## **3. What personal data does Soverin process?**

**Mandatory data (this data is necessary in order to provide you with our service)**

1. In order to provide the aforementioned services and to provide you with a Soverin account, we need your phone number.
2. Once we have your phone number, we will allocate an e-mail address of your own choosing to you. Depending on the e-mail address you choose, this could be considered personal data.
3. Soverin provides you with an e-mail service. Therefore we manage your e-mail. However, under no circumstances will we ever look into the content of your e-mails.

**Optional data**

4. Soverin can supply you with a domain name, linked to your e-mail address. Soverin will administer this domain name for you. Depending on the domain name you choose, this can be considered personal data, for example if you choose a domain name that consists of your name (should you wish to register a domain name with your own name in it).

### **3. Which cookies do we place?**

The only cookies we place on your computer are so-called session cookies. These serve to remember your session whenever you log in. These cookies are automatically erased whenever you close your browser.

Additionally, Soverin offers a technical cookie that remembers your login credentials after you have logged off. You accept these cookies by ticking the “remember me” box in your browser. The cookie can be removed by clicking ‘sign out’ on the Soverin website.

### **4. Sharing your data with third parties**

Soverin will never share your data with third parties, unless we are obligated by law to do so. Since Soverin is a Dutch company, we will only comply with requests from Dutch authorities and only if such a request complies with all the requirements set by law.

### **5. Your rights**

With Soverin, you are in control of your personal data at all times. Through the use of your personal dashboard, you will always have an overview of your personal data. From your dashboard you can change your information or, if you desire, delete your account. If you have any other questions concerning the processing of your personal data, feel free to contact us through [hello@soverin.net](mailto:hello@soverin.net) or give us a call at +31 20 240 4493.

## **6. Data storage**

We will store your e-mails for as long as you store them yourself. Deleting an e-mail will place it in the trashcan.

Emptying the trashcan will result in your e-mail being deleted permanently from our servers.

The backups of our servers do contain copies of your e-mail. However, these backups are encrypted with your personally generated key, granting you exclusive access. This key will be erased whenever you delete your account, preventing everyone from accessing your backup. Deleting your account effectively erases all your data from our servers. This ensures you have full

control of your data at all times.

## **7. Security**

The security of your data is extremely important to Soverin. Therefore, we took extensive measures to prevent theft, loss or any other ways of abuse of your data. We encrypt all data connections from and to our e-mail servers.

Additionally, we utilise a so-called 'supercode', which will be sent only to you when you sign up for our service.

This supercode can be used in case you forget your password and are deprived of the phone you used to sign up with. The supercode will enable you to sign in and subsequently alter your password and telephone number.

## **8. Alterations**

This privacy statement was drafted in December 2014. Whenever Soverin alters the way she processes your data, Soverin will change this policy and always notify you through an e-mail.

## **9. Questions?**

Should you have any questions after reading this privacy policy, feel free to contact us through [hello@soverin.net](mailto:hello@soverin.net) or by telephone via +31 20 240 4493.